

D1.5 Funding Officer trained

Project acronym: Sylinda

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RE	Restricted to a group specified by the consortium (including Commission Services)	
CO	Confidential, only for members of the consortium (including Commission Services)	

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1 Introduction

This report describes the actions undertaken within the framework of the Sylinda project, in order to train the Funding Officer employed at SOLARIS in skills related to writing the project proposals, funding settlements for Solaris, legal aspects of private and public funding and IP rights.

The work presented here corresponds to Task 1.4. This deliverable describes the actions related to the training of the Funding Officer and further activities predicted to this role like: support in project proposals preparation as well as contracts with industry cooperation partners.

2 Technical aspects of training

According to the application the initial timeframe estimated for training of the Funding Officer was 3 weeks assuming that the person taking this role will have no professional background in this field. The result of the external recruitment process at SOLARIS led to employment of a person already experienced in the area of preparation and implementation of the public funded project (including research and development ones) under different financial mechanisms.

This fact had a significant impact for making a decision on rebuilding the shape of training subjects and tailored them only to the specific needs of trainee. Following that fact it was decided not only to organize the training in the hybrid mode but to shorten its duration as well.

3 Description of the training

The training consisted of three parts. Two of them were performed remotely and one at the HN premises. The training contained theoretical and practical elements as well as site visit at the research facility Institute for Surface Technology – HIT. The whole training was arranged and carried out by project partner, HN Research and Transfer Department.

The first phase of the training of Funding Officer was implemented online. Following representatives of the project partners HN were involved in the training:

- ✓ Markus Menkhaus - Research and Transfer Officer at University of Applied Sciences (Hochschule Niederrhein),

The training subject: Knowledge transfer, funding strategies at the Niederrhein University of Applied Sciences and its international orientation.

The training took place the 14th of December, 10.00-11.30 CET

The second phase of the training of Funding Officer was also implemented online. Following representatives of the project partners HN were involved in the training:

- ✓ Susanne von Ameln - Advisor for legal issues, research and transfer at University of Applied Sciences (Hochschule Niederrhein),

The training subject: European Union state aid law.

The training took place the 15th of December, 10.00-11.00 CET

The third phase of the training of Funding Officer was conducted on-site at the Niederrhein University of Applied Sciences. Following representatives of the project partners were involved in the training:

Meetings' coordinator: Markus Menkhaus - Research and Transfer Officer at University of Applied Sciences (Hochschule Niederrhein)

- ✓ Dr Henning Lichtenberg - Scientific associate at University of Applied Sciences (Hochschule Niederrhein),

- ✓ Prof. Dr. Jost Göttert – The Head of Institute for Surface Technology – HIT
- ✓ Nina Hauptmann – Research funding officer at University of Applied Sciences (Hochschule Niederrhein),

The training subjects:

1. New project idea – practical aspects.

Funding Officer participated together with Dr. Henning Lichtenberg in the conference call concerning discussion on the new project idea and the EIC Pathfinder Open call.

2. Project strategy building, key factors to be considered including project stakeholders.
3. How effectively research infrastructure cooperate with industry on the example of Institute for Surface Technology – HIT.
4. Administrative and financial aspects related to the settlement of projects.

The trainings took place from the 19th to 21st of December at University of Applied Sciences (Hochschule Niederrhein)

4 Summary and conclusions

The Funding Officer has been successfully trained under the umbrella of the Sylinda project. This training was organized in addition to the two already completed (beamline scientist and industrial liaison officer). It closed the triangle created for successful research cooperation on a new projects and fund raising.

Shortening the duration of training as well as its implementation in a mixed mode (remote and on-site) did not have an influence on effective deepen knowledge in several aspects of project preparation and implementation.

The training assumptions have been met and Funding Officer is ready to support Sylinda consortium in the preparation of the project applications. In addition to that Funding Officer will actively assist industrial liaison officer in cooperation with industry partners.